



## Office Clean - Commercial

RATE: From \$50.00 per hour

Mishmash & Co. provides everything required to complete your general office clean with the exception to plastic bin liners. Small liners made from reclaimed newspaper or compostable liners can be supplied at a small additional cost. Feel free to supply your own if your office building chooses to use plastic.

Office cleans are priced individually and vary depending on the size of the property, number of rooms/facilities/bathrooms, difficulty and frequency.

It is not unusual to require an additional hour or two on the initial clean.

All cleans are quoted as estimates before bookings are made. Minimum clean 2 hours.

Mishmash & co. accepts weekly, fortnightly, monthly and once off bookings.

### **Reception/entrance/waiting area**

- Straighten entryway mats, chairs, tidy magazines etc
- Clean front door glass, inside and out, and reception desk.

### **Bathrooms and toilets**

- Clean and sanitise all benchtops and vanity countertops and front cabinets.
- Clean and polish all tap fixtures, mirrors and sinks
- Clean and sanitise basin/s and tap ware. Polish stainless steel sinks/tubs
- Clean and sanitise urinals and toilets. Maintain urinals correctly.

### **Lunch/Crib Room**

- Clean and sanitise surfaces including tables, countertops etc.
- Microwave inside, front and top if accessible, sanitising wipe
- Clean marks/finger prints from fridge and cabinets (if required)
- Kitchen sink clean, sanitise and polish

### **Offices/rooms/hallways/all areas in general**

- Floor to ceiling feather dusting (excluding light fixtures) e.g. skirting boards, window sills, filing cabinets, tables, blinds, countertops, bookshelves, picture frames. Any additional office equipment such as photocopiers, computers will be cleaned/dusted as specified.
- Clean marks/finger prints from doors as required
- Spot clean any marks on desks.
- Vacuum all throughout.
- Mop all hard floors
- Rubbish removal. Empty bins. Replace liners as specified and needed.

### **Extras**

- Supply and replace dirty linen with freshly laundered linen weekly or as specified.